

RICO TRI WIBOWO

QA Engineer · Project Manager

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PROFESSIONAL SUMMARY

Versatile professional with 5+ years of experience across Quality Assurance, Project Management, and Digital Operations. Proven ability to deliver digital products end-to-end — from requirements gathering, documentation, and stakeholder management, through testing, UAT, and post-launch quality assurance. Executed 300+ structured test cases across 6 enterprise product cycles for clients including Danone, Bayer, and PT Bintang 7. Managed 15+ projects simultaneously for enterprise clients across Healthcare, FMCG, E-commerce, and Technology sectors. Complementary experience in event coordination, academic administration, and multimedia production — enabling effective cross-functional collaboration in diverse team environments.

WORK EXPERIENCE

Quality Assurance Engineer · Rolling Glory, Bandung, Indonesia

Nov 2024 – Present

- Conduct functional, regression, and end-to-end testing across mobile apps, web platforms, and CMS products for enterprise clients (PT Bintang 7, Danone, Bayer)
- Tested 86+ features across 6 projects: Sales Force App, Loyalty App, CMS, Web Platform, Mobile Web, and Campaign Features
- Created and executed 300+ test cases covering functional, regression, and end-to-end scenarios
- Applied Hopscotch (manual) and Postman (API-level) for test execution; expanding into test automation using VS Code
- Authored 5+ technical documents: user manuals, QA guides, and test case templates (Bebclub User Manual v1.0 & v2.0, Manual Book CMS B7 Supersales)
- Managed UAT sessions and demo feedback for 3 enterprise clients; documented and tracked bug reports through resolution

Project	Key Metrics
B7 Supersales (PT Bintang 7)	12 modules · 206 test cases · 6 user roles
Bebclub CMS & Mobile App	29 features · 2 user manual versions
Treasury Website & H5	33 features tested (website + mobile web)
TADA Spin Wheel (Danone/Bayer)	12 features · ~99 test cases · 2 enterprise clients

Chief Operating Officer · PT Adhyapaka Kendra Indonesia (PSI Indonesia), Bandung

Jul 2023 – Present

- Co-founded and legally established PT Adhyapaka Kendra Indonesia as the official Indonesian franchise of The Public Speaking Institute Philippines; handled Akta, NIB, NPWP, and regulatory compliance
- Organized and executed 5 certification events, certifying 100+ individuals across 4 international programs: CAPS, CPS/RPS, CTP, and PSF
- Designed and executed 2 Speech Camp events in Bandung (2024 & 2025) serving participants from Indonesia and the Philippines
- Managed full event lifecycle: registration (37+ applicants/batch), enrollment, payment processing, and certificate issuance
- Maintained formal B2B documentation (SPH, SPK, invoices) and strategic partnerships with 6+ Telkom University units

Administration Staff — Communication Studies Program · Telkom University,

Bandung

Oct 2024 – Present

- Manage academic and administrative data to support faculty operations across the Communication Studies department
- Coordinate internal and external events including seminars, workshops, and academic activities
- Assist in preparing accreditation documentation and institutional reporting for the study program

- Planned and executed 20+ national and international academic events (IAICT, IoTaIS, Konferensi Nasional PkM CSR) in hybrid and online formats
- Developed and maintained institutional websites including UNESCO Chair and PPM Directorate
- Produced multimedia assets — posters, banners, video content, and motion graphics — for 14+ institutional programs
- Conducted financial auditing and administered institutional grants (MBKM 2021, GNRM 2022 & 2023)
- Compiled and managed data for national campus ranking and faculty accreditation submissions

Junior Project Manager · Rolling Glory, Bandung, Indonesia

Sep 2019 – Nov 2020

- Managed 12+ digital projects simultaneously across Healthcare, Pharmaceutical, E-commerce, and Technology industries
- Delivered end-to-end project lifecycle for enterprise clients: PT Astra Digital, RS Mitra Keluarga, PT Kalbe Farma (9 product lines), and Morinaga Platinum
- Produced 10+ project documents including FSD, SoW, and client proposals from requirements elicitation through sign-off
- Facilitated and documented 150+ client and internal meetings across all active projects
- Oversaw multi-branch content operations for RS Mitra Keluarga across 4 hospital locations (Gading Serpong, Depok, Bekasi, Kemayoran)
- Managed UAT and QC for mobile and web apps including UXPin testing documentation for iOS and Android

EDUCATION

D3 — Application Software Engineering · Telkom University, Bandung

Aug 2016 – Aug 2019 | GPA: 3.44

- Laboratory Assistant, School of Applied Science (2018–2019)
- Design Engineer Intern, PT Radar Telekomunikasi Indonesia (2019)
- Product Designer Intern, Open Trip (2018)
- Student Mentor, Badan Mentoring Telkom University (2018)
- Teaching Assistant — Introduction to Web Design (2017)

SKILLS

Quality Assurance & Testing: Functional Testing · Regression Testing · End-to-End Testing · UAT · API Testing (Postman) · Manual Testing (Hopscotch) · Bug Tracking · Test Case Design · User Manual Writing · Test Automation (Learning — VS Code)

Project Management: Project Lifecycle Management · FSD & SoW Documentation · Backlog Management · Stakeholder Communication · Cross-functional Team Leadership · Risk Management · Meeting Facilitation

Event & Operations Management: Event Planning & Execution · Budget Planning (RAB) · B2B Contract Management · Academic & Grant Administration

Design & Multimedia: Adobe Creative Suite (Photoshop, Illustrator, Premiere Pro, After Effects) · Graphic Design · Motion Graphics · Video Editing · UI/UX Design · Branding & Identity

Web & Digital: Website Management · CMS Administration · Front-end Web Development · Social Media Management

Tools: Microsoft Office Suite · Google Workspace · Postman · Hopscotch · VS Code · OBS · vMix

Languages: Indonesian (Native) · English (Professional Working Proficiency)